



KAREN T. BAILEY CHAMPAIGN COUNTY AUDITOR

<https://auditor.co.champaign.oh.us>
1512 SOUTH U.S. HWY 68, SUITE B300
URBANA, OHIO 43078

OFFICE HOURS
8:00 AM - 4:00 PM
Weekdays
(937) 484-1600

INSTRUCTIONS FOR CHAMPAIGN COUNTY KENNEL LICENSES:

ADDRESS SERVICE REQUESTED

OHIO LAWS

A kennel means an establishment that keeps, houses, and maintains adult dogs for the purpose of breeding for a fee and is not a high volume breeder (ORC 955.01). A dog is tangible personal property (ORC 955.03) and sales tax is to be applied to all transactions of personal property (ORC 5739.01). When making sales subject to a tax, you will need a vendor's license from your county auditor. The fee is \$25. (ORC 5739.17)

IN PERSON

Beginning Dec. 1, 2025, you may purchase kennel tags in person at the Champaign County Auditor's Office, 1512 S Hwy 68, Suite B300, Urbana, OH 43078. Please bring this form when purchasing tags. We accept cash or checks.

1. Complete this form. Be sure the correct kennel owner and street and mailing address appear on the application.
2. List the breeds kept, along with the number of males and females over 3 months of age for each breed.
3. Please bring this application and payment to the Auditor's Office. A receipt will be issued to you with your 2026 kennel licenses. **January 31, 2026** will be the last day to purchase at the licensing rate of \$80.00 for the first 5 tags and \$1.00 for each additional tag. **After January 31st, 2026**, statutory late penalty increases the licensing rate to \$160.00 for the first five tags (ORC 955.04-.05). Your application cannot be processed without the correct fees.

NOTE: You do not need to resubmit your vendor number if we have it on file.

Rescue kennels are still required to purchase a Kennel License.

APPLICATION for the registration of a Kennel for the year 2026

Breeds Kept	# Males	# Females

Vendor License #: _____

Owner Information

Name: _____

Street Address: _____

Mailing Address: _____
if different(e.g. P.O. Box)

City: _____ State: _____ ZipCode: _____

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License	# Tags	Fee Paid	Penalty	Total
Kennel License	--- 5 ---	\$80.00		
Add'l Tags (optional)		\$1.00 (each)	-----	
--- Office Use: 2026 License #s ---				

I, the undersigned owner/operator of the above mentioned kennel, confirm that I have read and am in compliance with all state and local laws governing the proper operation of this kennel.

Date Signed _____

Signature of Applicant _____

Phone # _____ Phone 2 # _____

Email _____

Deputy _____

Total Fees	\$
Total Paid	\$